



OCCUPATIONAL SCRAPBOOK

(revised 8-8-2005)

Purpose

To select the scrapbook that best conveys a description of the trade area in which the contestant is enrolled

First, refer to General Regulations

Eligibility

Open to active SkillsUSA Virginia members

Deadline

The Occupational Scrapbook entry is to be mailed to the address announced by the State SkillsUSA State Specialist. The entry must be postmarked by the Friday that is two weeks prior to the State Leadership Conference.

Observer Rule

Observers will not be present during the actual judging. Occupational Scrapbooks may be viewed on the day of the Skill Competitions contests.

Pickup of Entries

Occupational Scrapbook entries must be picked up by 12noon on Saturday of the State Leadership Conference.

Equipment and Materials

1. **Supplied by SkillsUSA Virginia:**
 - a. One judge
 - b. Five copies of rating sheets
 - c. Five copies of regulations
 - d. One copy of form to report results
 - e. One set of contestant identification letters
 - f. One 6' table
2. **Supplied by technical committee:**
 - a. One chairman
 - b. One judge
3. **Supplied by host:**
 - a. One room (can be same room as Club Scrapbook, Essay, Occupational Health and Safety, Outstanding Club, and Student of the Year--Notebook)
 - b. One judge
4. **Supplied by the contestant:**
 - a. One page personal resume' must be included with the entry.

Scope of the Contest

1. The occupational scrapbook is a study of the occupation in which the SkillsUSA Virginia student member(s) is/ are enrolled. It should "tell the story" of the occupation and the member(s) involvement in that occupation in a concise and complete manner.
2. Documentation must be submitted in the following order: Title Page/Table of Contents; Section I Historical Background; Section II Current Trends; Section III Future Opportunities; Section IV Class and Training Documentation.
3. Entries must be contained in the official SkillsUSA - VICA scrapbook (V181). Different pages may be substituted for pages supplied in the official SkillsUSA - VICA scrapbook. Pages may also be laminated.
4. The scrapbook entry must be self-contained.
5. Entries should not exceed four inches in thickness. Scrapbooks will be measured in the middle of the post side.
6. A letter of documentation stating that the occupational scrapbook is the original work of the contestant(s) and is being submitted for the first time shall be submitted by the contestant(s). The letter is to be signed by the instructor of the student(s) and the principal and taped on the front inside cover of the scrapbook in a plain envelope.
7. Failure to comply with any requirement listed above will result in a ten-point penalty for each rule violation.

Occupational Scrapbook Rating Sheet

ITEMS EVALUATED	POSSIBLE POINTS
ONE PAGE PERSONAL RESUME' FOR EACH CONTESTANT	10
Title Page/Table of Contents	5
Section I	
Historical Background	10
Section II	
Current Trends	10
Section III	
Future Opportunities	10
Section IV	
Class and Training Documentation	20
Educational Information Value	30
Layout, Design, Clarity, and Neatness	15
<hr/>	
SUBTOTAL	110
<hr/>	
Penalty	
<hr/>	
TOTAL POINTS	